



## The New Zealand Companion Animal Health Foundation PROJECT GRANT

### Required application information

1. **Applicant's name, qualifications, address, phone number, fax number and email address.** If there is more than one applicant involved in the project, please give details of all applicants, highlighting the name of the person responsible for communication with the CAS secretary/contact person and the CAHF Trustees.
2. **Details of other organisations or personnel involved in this project.**
3. **Project title.**
4. **Project objectives.**
5. **Relevance of the project.** Explain why this project is necessary and how it will benefit companion animals in New Zealand. Please include a brief literature review to support this, with references.
6. **Methodology** to include:
  - Experimental approach, design, and methods
  - Approximate percentage of total working time to be devoted to the study
  - A copy of the Ethics approval if required
7. **Timelines** to include:
  - Estimated duration of the project
  - Estimated timeline of expected project milestones
8. **Budget breakdown.** Give a complete breakdown of the budget including:
  - salaries/labour,
  - drugs,
  - analyses,
  - postage/couriers,
  - consumables,
  - any other relevant expenditure.

**Please note:**

- Overheads/indirect costs cannot amount to more than 22.5% of the total sum requested.
  - Funding will not be provided for travel and accommodation unless it is for essential field work.
  - It will not support travel to, or registration for, scientific meetings/conferences/workshops.
  - Funds will not be provided for publication costs
  - HPNZ is not GST registered
9. **Applications to other funding organisations.** Please state:
    - if you have received support from other groups for this project (and if so please provide details), or
    - funding from Healthy Pets NZ on previous projects with details.
  10. **Titles of papers presented or published by the applicant(s), or demonstration of other relevant project activity.**
  11. **Names of two referees who may be contacted if required.**
  12. **Please state that you have read and understood the 2019 Terms and Conditions agreement for the Healthy Pets NZ Project Grant.**

This application information along with a brief Curriculum Vitae should be sent to: Healthy Pets NZ Communications Manager via email : [healthy.pets@vets.org.nz](mailto:healthy.pets@vets.org.nz)