



## Healthy Pets New Zealand PROJECT GRANT

### Terms and Conditions

#### Overview :

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Through this grant, Healthy Pets NZ aims to fund research or a project that is relevant to the field of companion animal health and provides new insight into companion animal health, welfare and/or human-animal interactions.

#### Amount of Funds

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The Healthy Pets NZ project grant does not have a financial limit, however there is no guarantee that it will fund any project in full. It is expected that a comprehensive budget will be presented as part of the application.

#### Disclaimer

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Healthy Pets NZ reserves the right not to distribute funds in any funding round where the applications received do not meet the requirements of the project grant or the purposes of the Healthy Pets NZ Trust. Healthy Pets NZ is a discretionary Trust and the decisions of the Trustees are final.

#### Terms & Conditions

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- Healthy Pets NZ Trustees will consider all applications in accordance with the purpose of the Trust..
- The Grant may be used for any purpose or activity considered appropriate by the Trustees of Healthy Pets NZ. The Grant must be used for the purpose for which is given. Should the project be cancelled or altered, the Trustees must be notified. Permission must be given by the Trustees if the Granted funds are to be used for other purposes, otherwise the Grant funds must be returned in full. At the conclusion of all projects any unexpended funds must be returned, unless the Trustees determine otherwise.
- All projects must conform to the requirements of the Animal Welfare Act 1999, its amendments and regulations. An appropriate animal welfare ethics committee must approve any research project involving live animals. The applicant must apply for and gain ethics committee approval before proceeding with the project for which a grant has been obtained. A copy of final ethics approval must be submitted to the Healthy Pets NZ Trustees.
- Healthy Pets NZ Trustees reserve the right to seek specialist advice when considering any application. Maintaining confidentiality and ensuring there is no conflict of interest will be paramount. The Trustees decision is final and correspondence will not be entered into.
- Projects funded by Healthy Pets NZ may not differ from those specified on the application form and in the award Terms and Conditions without prior written permission from the Healthy Pets NZ. No additional funds will be provided unless Healthy Pets NZ decides so in its absolute discretion.

- Where funds are granted to an institution for the employment of staff at that institution, or for work to be carried out by a private individual, Healthy Pets NZ is not the employer. It is the responsibility of the host institution to ensure that individuals are employed in accordance with employment legislation.
- Any equipment purchased from a Healthy Pets NZ project grant is the property of Healthy Pets NZ and should be used only for the activities approved by the Trustees. At the end of the project the ownership and future use of the equipment will be reviewed by Healthy Pets NZ and determined in its sole discretion.

## Reports

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- The successful applicant will provide written six monthly progress updates. These will be requested by the Communications Manager for Healthy Pets NZ (CM HPNZ). A brief report will suffice along with an estimated timeframe for completion and publication. On completion of the project, the applicant must notify the CM HPNZ. Failure to comply may result in revocation of the grant with funds to be repaid in full.
- Criteria for completion of any project will be agreed with the Trustees before commencement. Completion criteria will depend on the project and may include one or all of the following; publication in a peer reviewed journal, delivery of a conference paper/ abstract, publication in the Companion Quarterly, presentation at an NZVA or other scientific meeting, or another agreed outcome.
- At the completion of the project, recipients must provide a brief (less than 500 words) account of their project written in an easily accessible style suitable for inclusion in publications such as newsletters, website and social media. The account should explain the background of the study, any key findings and their benefit to companion animal health and/or welfare. The brief summary must be received by Healthy Pets NZ three months after the agreed completion date of the project, unless otherwise agreed with Healthy Pets NZ.

## Acknowledgement of Funding Body

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- Healthy Pets NZ financial support must be acknowledged in all publications, presentation, press-releases and any other publicity surrounding the work. Copies of publications arising from the work must be forwarded to Healthy Pets NZ on their publication, and the Healthy Pets NZ must be notified when the work is presented at conferences and meetings etc.
- It is the responsibility of the host institution, the grant recipient and any co-investigators to communicate research funded by Healthy Pets NZ to the public at local, national and international levels as appropriate, and to raise awareness of the role of science and research in advancing companion animal health and or welfare.
- Healthy Pets NZ reserves the right to promote the findings and publication of the work through press-releases and social media platforms, and any other for of communication in its sole discretion.

## Eligibility

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At this time Healthy Pets NZ will only fund companion animal health and welfare projects conducted in New Zealand.

## Payment of Award

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- Upon receipt of notification of a successful application, recipients will be asked to return a signed declaration agreeing to the terms and conditions outlined in this document
- The Healthy Pets NZ Trustees will determine the total funds allocated to each project and applicant. The sum allocated may not cover the total funds requested. It is up to the applicant to find any additional funding required
- The successful applicant must take up the Project Grant within six months of notification
- 75% of the grant will be paid on receipt of a signed acceptance agreement from the applicant. The remaining 25% will be paid on completion of the project (following notification to the CMHPNZ and receipt of evidence of the agreed completion outcome). Please note that Healthy Pets NZ is not GST registered.

## Application Dates

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There are two funding rounds per annum. Applications for Healthy Pets NZ grants must be received by the 1<sup>st</sup> of March to be considered in the first round and by the 1<sup>st</sup> of November for the second round.

Applications should include a completed application form along with a current Curriculum Vitae for the applicant and or any other key individual involved in the project to:

Mike Eng, Communications Manager for Healthy Pets NZ, at [Mike.eng@nzva.org.nz](mailto:Mike.eng@nzva.org.nz)

Applications will be notified of their success or not in writing.